



REQUEST FOR INSPECTION FORM

Name of project:

Owner:

Project Site Address:

Design Professional:

Contact:

Phone:

Email:

General Contractor:

Contact:

Phone:

Email:

Architectural Woodwork

Manufacturer:

Contact:

Phone:

Email:

Are you an AWMAC Member : YES NO

If NOT an AWMAC member, are you providing a maintenance bond: YES NO

Name of MSQ certified owner/manager and certification date

Architectural Woodwork Installed by:

Architectural Woodwork Finished by:

Finished at: (Check one) Shop Site

AMOUNT OF MILLWORK CONTRACT: \$

Date of tender:

Is this a phased project?

Special comments:

APPROXIMATE SCHEDULE

CONTRACT ITEMS IN VARIANCE TO AWMAC's STANDARDS

- | | |
|---------------------------------------|----|
| 1. Shop Drawings ready for review: | 1. |
| 2. Typical unit ready for inspection: | 2. |
| 3. Installation starts: | 3. |
| 4. Installation complete: | 4. |

The undersigned manufacturer agrees to pay the Architectural Woodwork Manufacturers Association of Canada (local chapter) the inspection fee based on the contract price shown above, or the contract price at date of substantial completion, if greater. Further, it is agreed that costs for extra inspections as a result of deficiencies noted on a final inspection report will be the manufacturer's responsibility. **AWMAC member firms will be invoiced as Inspection Reports are released. Payments from non-member firms must be received before Inspection Reports are released.**

NOTE: THE MANUFACTURER IS REQUIRED TO TAKE TEMPERATURE AND HUMIDITY READINGS WHEN ON SITE. CALL THE CHAPTER OFFICE FOR A TEMPERATURE AND HUMIDITY FORM.

Dated:

Signed:

SHOP DRAWINGS, AWMAC SHOP DRAWING COVERSHEET, AND ALL PERTINENT PROJECT DOCUMENTS TO BE DELIVERED TO THE AWMAC CHAPTER OFFICE.