



APPLICATION FOR AWMAC SASKATCHEWAN MANUFACTURER MEMBERSHIP

An AWMAC Manufacturer Member is an entity that operates a manufacturing facility located within the AWMAC Chapter's regional boundaries, producing architectural woodwork as defined by the current AWMAC Standards. Such members shall have full voting rights and shall be entitled to the privileges and responsibilities of the Association, including the right to be nominated for a Director position on the AWMAC Chapter's Board of Directors and/or the AWMAC National's Board of Directors.

MEMBER INFORMATION

Incorporated Company Name	Operating name(s)	
Company Email	Company Phone Number	
Company Address	City	Postal Code
Company Representative	Representative Phone Number	
Representative Email		
Name of Principal(s) with a minimum five (5) years in the architectural woodwork industry		

MEMBERSHIP HISTORY

Company currently holds membership in the following AWMAC Chapter(s)

Company has previously held membership in the following AWMAC Chapter(s)

Company was previously denied membership in the following AWMAC Chapter(s)

PRODUCTION INFORMATION

Number of Employees	Square Footage of Facility
Number of Journeyman	Number of Apprentices
Typical industry served	If Other, please specify

COMPANY PROFILE

Annual sales of previous calendar year

Approximate percentage of work performed in province of Chapter application

List all provinces where work has been performed in the last two (2) years

List of all provinces where work may be performed



COMPLETED PROJECTS

Please list three (3) projects completed within the last year and valued over \$20,000

Project Name	
General Contractor	
GC Contact	
GC Contact Phone	
GC Contact Email	

Project Name	
General Contractor	
GC Contact	
GC Contact Phone	
GC Contact Email	

Project Name	
General Contractor	
GC Contact	
GC Contact Phone	
GC Contact Email	

OWNER INFORMATION

For Corporations, please provide any of the following documents to show the name of the principal(s) of the company and their percentage of ownership:

- Certificate of Incorporation
- Certificate of Amendment
- NEQ (Quebec Only)
- Articles of Incorporation
- Articles of Amendment

For Sole Proprietorships or Partnerships, please provide the following information:

Name of Owner _____ Percentage of Ownership _____

Name of Owner _____ Percentage of Ownership _____

Business License _____

ADDITIONAL INFORMATION TO INCLUDE WITH APPLICATION

- Credit reference from Financial Institution
- Two (2) references from current AWMAC manufacturer or supplier members in good standing
- \$500 Membership Deposit



COMPANY ABILITIES AND INSPECTIONS

The applicant must:

- A) Have the ability to provide shop drawings compliant with Section 1 (Submittals) of the current AWMAC's standards.
- B) Permit the AWMAC Inspector to perform an inspection of the facility.
- C) Provide any other mock-ups, inspections, etc. as outlined in each Chapter's Policy + Procedure for Membership Application.
- D) Have the ability to manufacture work from Section 10 (Casework) and three (3) additional sections of the current AWMAC's standards using their own internal resources (please confirm additional sections below):

- | | | |
|---|--|---|
| <input type="checkbox"/> Section 1 – Submittals | <input type="checkbox"/> Section 7 – Stairwork + Rails | <input type="checkbox"/> Section 9 – Doors |
| <input type="checkbox"/> Section 5 – Finishing | <input type="checkbox"/> Section 8 – Wall/Ceiling Surfacing + Partitions | <input checked="" type="checkbox"/> Section 10 – Casework |
| <input type="checkbox"/> Section 6 – Millwork | | <input type="checkbox"/> Section 11 – Countertops |
| | | <input type="checkbox"/> Section 12 – Historic Restoration Work |

PRINCIPAL CONFIRMATIONS

- The company shall be committed to promoting and adhering to the bylaws, rules, standards, policies and codes of the Association.
- The company shall have one or more owners or managers that have successfully completed the current Member Standards Exam (MSE) before being accepted as a Manufacturer Member and will maintain and upgrade that MSE certification as required by the Association.
- The company shall be committed to participating in the Association's events, initiatives and administration to promote and strengthen the Association and industry.

ANNUAL REQUIREMENTS

The applicant agrees each year to:

- Pay annual dues as required by the Chapter
- Issue payment of all AWMAC invoices within sixty (60) days of the date of invoice
- Confirm the representative on record
- Confirm that one or more owners or managers currently employed has successfully completed the current MSE
- Confirm the name of the principal at the company with a minimum of five (5) years of experience in the architectural woodworking industry
- Provide any amendments to the company ownership including corporate documents submitted at the time of application and any revisions since the last submission
- Notify the Chapter office of any amendments to the company contact information



STATEMENTS

AWMAC maintains the right to re-designate any member's category of membership if their circumstances change and/or they do not continue to meet the requirements within the membership application, association bylaws and/or policies.

Members cannot become a member in more than one membership category at the same time.

All information provided within the application will be kept confidential. AWMAC will not disclose personal information to a third party without consent, unless required or authorized to do so by law or other regulation.

APPLICANT INFORMATION

Application Completed By _____

Signature _____

Date _____